

Colorado Public Utilities Commission 2013 Motor Carrier Annual Report

Each common carrier and each contract carrier authorized to provide passenger transportation within the State of Colorado during calendar year 2013 shall file an annual report no later than **April 30, 2014**

How to File the Annual Report

(1) Each common and contract carrier is strongly encouraged to submit an executable electronic copy of its annual report (e.g., in Excel) in the appropriate proceeding number (14M-0100TR) via the Commission's E-Filings system at:

<https://www.dora.state.co.us/pls/efi/EFI.homepage>.

(2) To file electronically, each common and contract carrier must have at least one company representative registered as a Filer Administrator. If your utility is currently not set up to file through E-Filings, contact Alison Torvik at alison.torvik@state.co.us or (303) 894-2885 or Cathy Lopez at catherine.lopez@state.co.us or (303) 894-2029.

(3) Once logged into the E-Filings system at "Filing Center," select "File Document". The annual report must be filed as an existing proceeding. Next, select "File in an Existing Proceeding" and insert proceeding No. 14M-0100TR. The common or contract carrier's name, along with "2013 Annual Report" should be inserted in the Title field, (e.g., "Greeley Shuttle Company_2013 Annual Report").

(4) In the alternative, a common or contract carrier may mail the signed original of the report, one copy of the report, and an executable electronic file on CD. Mail the original, the copy, and the CD of the annual report to the following address: Colorado Public Utilities Commission, 1560 Broadway, Suite 250, Denver, CO 80202.

NOTE: There are tabs at the bottom of the spreadsheet. Be sure to complete all of the tabs: **Carrier Info** tab; **Part A - Op Stats** tab; **Part B - Income Stmt** tab; **Part C - Bal Sht** tab.

NOTE: When printing all of the pages, confirm that all pages print out completely.

For the Period January 1, 2013 through December 31, 2013			
2013 Annual Report to the Colorado Public Utilities Commission			
The Annual Report is required to be filed with the Commission on or before April 30, 2014			
Common and Contract Carrier Information			
1	List all Certificate and Permit numbers (CPCN, Contract Carrier Permit, LL, CSB, ORC, and Children's' Activity Bus)		
2	Legal Entity Name [Sole Proprietor Name, Partnership Name, or Company Name]:		
	Trade Name (d/b/a), if applicable:		
	Mailing Address --- Street or P.O. Box:		
	City:		
	State and Zip Code:		
	Physical Address --- Street:		
	City:		
	State and Zip Code:		
3	Does Legal Entity Name and Trade Name that is on file with the PUC, match that which is on file with the Secretary of State?	Yes []	
		No []	
		Not Sure []	
4	Is the motor carrier conducting operations under any name other than those that are registered with the PUC and the Secretary of State, as applicable?	Yes []	
		No []	
		Not Sure []	
5a	Commission Designated Agent		
	Name of Commission Designated Agent:		
	Mailing Street or P.O. Box:		
	City:		
	State and Zip Code:		
	Physical Street Address:		
	City:		
	State and Zip Code:		
	If person above is not in Colorado, then complete 5b.		
5b	Name of Commission Designated Agent:		
	Mailing Street or P.O. Box in Colorado:		
	City:		
	State and Zip Code:		
	Physical Street Address in Colorado:		
	City:		
	State and Zip Code:		
6	Legal Entity Business Structure (check one)	Corporation []	Partnership []
		Limited Liability Company []	Sole Proprietor []
		Limited Liability Partnership []	
7	If a corporation, complete the following for the officers:		
	Name	Address	Title

			Pres.
			V.P.
			Treas.
			Sec.
If a corporation, complete the following for principal stockholders:			
	Name	Address	% owned
8	If a partnership, complete the following for all partners:		
	Name	Address	% owned
9	If an LLC, complete the following for all members:		
	Name	Address	
10	Has the financial information in this report been audited by a CPA?	Yes []	
		No []	
11	Does the motor carrier have an up-to-date tariff on file with the PUC and is the carrier operating in compliance with the tariff?	Yes []	
		No []	
		Not Sure []	
12	Does the motor carrier's advertising and website accurately reflect the carrier's name and the terms of its tariff, including rates?	Yes []	
		No []	
		Not Sure []	
13	Contact information for the motor carrier owner or manager who is responsible for the completion and the accuracy of the annual report.		
	Printed Name and Title:		
	Mailing address:		
	E-mail address:		
	Telephone:		
14	Attestation: (a) I attest I have prepared this report, or it has been prepared under my direction, from the original books and records of the respondent; (b) I attest this report to be a complete and correct statement of the business of the respondent; and (c) I attest the accounts and figures in this report include all of the operations of the respondent for the year 2013, to the best of my knowledge, information and belief.		
	Printed name and title		
	Signature:		

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Entity Name 0

PART A - OPERATING STATISTICS AND REVENUE --- 2013 Annual Report		
<i>Statistics and revenue for motor carriers with call-and-demand taxi authority</i>		
1	Call-and-demand Taxi Service Trip Statistics	
	Total number of paid meter trips (does not include Denver International Airport (DIA) flat-rate trips)	
	Total number of paid miles on meter trips (miles for which revenue was received by driver, does not include DIA trips)	
	Total number of flat-rate trips to or from DIA	
	Total number of extra passengers	
	Call-and-demand Taxi Service Fare Revenue	
	Flag drop revenue (flag drop charge x number of trips -- does not include DIA)	\$
	Mileage revenue (mileage charge x number of paid miles -- does not include DIA)	\$
	Waiting time and traffic delay revenue	\$
	Extra passenger revenue	\$
	Extra baggage revenue	\$
	Flat-rate trip revenue to or from DIA	\$
	Other passenger generated revenue (specify)	\$
	Total Taxi Service Fare Revenue	\$
	Fare Revenue Retained By Independent Contractor Drivers	\$
	Fare Revenue retained by motor carrier	\$
<i>Statistics and revenue for motor carriers with call-and-demand charter, shuttle, sightseeing, or scheduled service authority.</i>		
2	Scheduled service	
	Total number of passengers transported	
	Total number of trips	
	Total Schedule Service Fare Revenue	\$
	Scheduled Service Fare Revenue retained by independent contractor drivers	\$
	Scheduled Service Fare Revenue retained by motor carrier	\$
3	Call-and-demand shuttle service	
	Total number of passengers transported	
	Total number of trips	
	Total Shuttle Service Fare Revenue	\$
	Shuttle Service Fare Revenue retained by independent contractor drivers	\$
	Shuttle Service Fare Revenue retained by motor carrier	\$
4	Call-and-demand sightseeing service	
	Total number of passengers transported	
	Total number of round-trips	
	Total Call-And-Demand Sightseeing Service Fare Revenue	\$
	Sightseeing Service Fare Revenue retained by independent contractor drivers	\$
	Sightseeing Service Fare Revenue retained by motor carrier	\$
5	Call-and-demand charter service	
	Total number of passengers transported	
	Total number of trips	
	Total Call-And-Demand Charter Service Fare Revenue	\$
	Charter Service Fare Revenue retained by independent contractor drivers	\$
	Charter Service Fare Revenue retained by motor carrier	\$

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6	Statistics and revenue for motor carriers with contract carrier service authority.		
	Contract carrier service		
	Total number of passengers transported		
	Total number of trips		
	Total Contract Carrier Service Revenue (retained by motor carrier and by independent contract drivers)		\$
7	Statistics and Revenue of limited regulation carrier services [LL, CSB, ORC, CAB]		
	Luxury limousine service [LL]		
	Total number of passengers transported		
	Total number of trips		
	Total Luxury limousine service Revenue		\$
	Charter scenic bus service [CSB]		
	Total number of passengers transported		
	Total number of trips		
	Total Charter scenic bus service Revenue		\$
	Off-road scenic charter service [ORC]		
	Total number of passengers transported		
	Total number of trips		
	Total Off-road scenic charter service Revenue		\$
	Children's activity bus service [CAB]		
	Total number of passengers transported		
	Total number of trips		
	Total Children's activity bus service Revenue		\$
8	Number of vehicles operated in 2013. (This number should represent the largest number of vehicles operated on any day (24-hour period) in the year 2013).	Number of Vehicles	
		Leased	Company owned
	1 to 8 passenger taxi vehicles		
	1 to 8 passenger non-taxi vehicles operated as a common, contract, or limited regulation carrier		
	9 - 15 passenger non-taxi vehicles operated as a common, contract, or limited regulation carrier		
	16 - 32 passenger non-taxi vehicles operated as a common, contract, or limited regulation carrier		
	33 or greater passenger non-taxi vehicles operated as a common, contract, or limited regulation carrier		
	Total number of vehicles	0	0
9	Number of staff members (This number should represent the largest number of staff on any day (24-hour period) in the year 2013).	Number	
	Employees [managers, shop, clerical, dispatch, employee drivers]		
	Independent Contract Drivers [non-employee]		
10	Number of motor vehicle accidents involving employee drivers or independent contract drivers while operating motor vehicle for motor carrier that are required to be in the "Accident Register" per 49 C.F.R 390.15.	Number of Accidents	
	Number of accidents where carrier's driver was at fault.		
	Number of accidents where driver of another vehicle was at fault.		

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Entity Name **0**

PART B - INCOME STATEMENT --- 2013 Annual Report		
For the period January 1, 2013 to December 31, 2013		
Carrier <i>INTRASTATE</i> Operating Revenues		
1	Call-and-demand taxi service - fare revenue retained by carrier	\$
2	Call-and-demand taxi service - lease fee revenue from taxi drivers	\$
3	Call-and-demand charter service - fare revenue retained by carrier	\$
4	Call-and-demand charter service - lease fee revenue from charter drivers	\$
5	Call-and-demand shuttle service - fare revenue retained by carrier	\$
6	Call-and-demand shuttle service - lease fee revenue from shuttle drivers	\$
7	Call-and-demand sightseeing service - fare revenue retained by carrier	\$
8	Call-and-demand sightseeing service - lease fee revenue from sightseeing drivers	\$
9	Scheduled service - fare revenue retained by carrier	\$
10	Scheduled service - lease fee revenue from scheduled service drivers	\$
11	Contract carrier service - revenue from contracts	\$
12	Advertising revenue	\$
13	Voucher processing fee revenue (fees paid by drivers)	\$
14	Credit Card processing fee revenue (fees paid by drivers)	\$
15	Insurance revenue (e.g., worker's compensation insurance or taxi driver accident protection fee paid by drivers)	\$
16	Vehicle maintenance shop revenue	\$
17	Luxury Limousine (LL) service revenue	\$
18	Charter scenic bus (CSB) revenue (vehicles with a minimum seating of 33 passengers)	\$
19	Off-road charter (ORC) revenue	\$
20	Children's activity bus (CAB) revenue	\$
21	Other revenue (specify)	\$
22	Total <i>INTRASTATE</i> Operating Revenue	\$0
Carrier <i>INTERSTATE</i> Operating Revenues		
23	Total <i>INTERSTATE</i> Operating Revenue [<i>Interstate</i>]	\$0
24	Total <i>INTRASTATE</i> and <i>INTERSTATE</i> Revenues (Line 22 + Line 23)	\$0

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PART B - INCOME STATEMENT (continued)		
Carrier <i>INTRASTATE</i> Operating Expenses		
25	Corporate allocation paid to the holding company(s) (for services provided to carrier)	\$
26	Salaries & wages of employees [managers, shop, clerical, dispatch, employee drivers, etc]	\$
27	Employee benefits	\$
28	General supplies and administration (GSA)	\$
29	Material and supplies (office)	\$
30	Material and supplies (shop)	\$
31	Operating expenses - vehicle fuel	\$
32	Operating expenses - vehicle maintenance	\$
33	Operating expenses - vehicle license plates and registration	\$
34	Operating expenses - vehicle - other (specify)	\$
35	Insurance - vehicle liability	\$
36	Insurance - workers compensation/TDAP	\$
37	Insurance - other (building, etc.)	\$
38	Communications - dispatch system (fees, licenses, etc.)	\$
39	Utilities	\$
40	Professional services (attorney, accounting, etc.)	\$
41	Commissions (travel agents, trip brokers, etc.)	\$
42	Airport fees - (counter rent, waiting charges, percentage of revenue charges, etc.)	\$
43	Credit card and bank card processing fees	\$
44	Advertising	\$
45	Depreciation - vehicle	\$
46	Depreciation - office equipment	\$
47	Depreciation - maintenance shop equipment	\$
48	Depreciation - buildings	\$
49	Amortization (specify)	\$
50	Office equipment rent or lease	\$
51	Vehicle rent or lease	\$
52	Building rent or lease	\$
53	Other rent or lease	\$
54	Travel and entertainment	\$
55	Donations and charitable contributions	\$
56	Leasehold improvements (land or buildings)	\$
57	Other expenses (specify)	\$
58	Total <i>INTRASTATE</i> Operating Expenses	\$0

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PART B - INCOME STATEMENT (continued)		
Carrier <i>INTERSTATE</i> Operating Expenses		
59	Total <i>INTERSTATE</i> Operating Expenses [<i>Interstate</i>]	\$0
	OPERATING TAXES	
60	Operating federal income taxes (corporation only)	\$
61	Operating state and local income taxes (corporation only)	\$
62	Provision for deferred operating income taxes (corporation only)	\$
63	Operating other taxes (e.g. payroll)	\$ -
64	TOTAL OPERATING TAXES	\$ -
65	TOTAL EXPENSES (Line 58 + Line 59 + Line 64)	0
66	NET OPERATING INCOME or LOSS (Line 24 - Line 65)	\$0
67	INTRASTATE OPERATING RATIO ((Line 65 - Line 59) divided by Line 22)	#DIV/0!
68	OPERATING RATIO (Line 65 divided by Line 24)	#DIV/0!
	NON-OPERATING INCOME, EXPENSE, AND OTHER RELATED ITEMS	
69	Non-operating income - other (interest income, sale of asset, etc.)	\$ -
70	Non-operating expense - other (interest expense, etc.)	\$ -
71	NON-OPERATING NET INCOME or LOSS (Line 69 + Line 70)	\$0.00
72	TOTAL INTRASTATE AND INTERSTATE NET INCOME (Line 66 + Line 71)	\$0

Entity Name

0

PART C - Assets and Debt --- 2013 Annual Report		
For the period January 1, 2013 through December 31, 2013		
	Value of assets as of December 31, 2013	
1	Cash and equivalents	\$
2	Accounts Receivables	\$
3	Materials and Supplies	\$
4	Other short-term assets (specify)	\$
5	Vehicles	\$
6	Office equipment	\$
7	Dispatch system software and equipment	\$
8	Maintenance shop equipment	\$
9	Buildings	\$
10	Land, property and/or real estate	\$
11	Other long-term assets (specify)	\$
12	Total Assets	\$0

13	Amount of total liabilities and/or debt as of December 31, 2013	\$
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